

Notice of Meeting

Personnel Committee

**Wednesday, 8th February, 2017 at
1.30 pm**

**in Committee Room 1 Council Offices
Market Street Newbury**

Date of despatch of Agenda: Tuesday, 31 January 2017

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser / Janet Giddings on (01635) 519045 / 519422

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

To: Councillors Pamela Bale (Chairman), Dennis Benneyworth, Richard Crumly (Vice-Chairman), Carol Jackson-Doerge, Mollie Lock and Virginia von Celsing

Substitutes: Councillors Paul Bryant, Lee Dillon and Billy Drummond

Agenda

Part I

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1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any).
2. **Minutes** 5 - 6
To approve as a correct record the Minutes of the meeting of the Committee held on 21st October 2016.
3. **Declarations of Interest**
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
4. **Statutory Pay Policy 2017 (C3122)** 7 - 24
Purpose: To seek agreement that the Statutory Pay Policy Statement be submitted to Council for approval for publication from 1st April 2017.
5. **English Fluency Policy (PC3216)** 25 - 48
Purpose: To propose the adoption of the English Fluency Policy and Guidance which sets out the Council's approach to meeting its obligations under Part 7 of the Immigration Act 2016.
6. **Date of Next Meeting**

Andy Day
Head of Strategic Support

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

